

WI ASLA President

Duties and Responsibilities / From WI ASLA Bylaws

Wisconsin Chapter
of the
American Society of
Landscape Architects

1502 W. Broadway, Suite 102
Monona, WI 53713

www.wiasla.com
@WIASLA
#WIASLA2019

The president-elect shall: in consultation with the Board of Directors, select for appointment when he or she assumes office as president the chairs and members of standing committees, other committees, and any special study groups or task forces; represent and act for the Chapter as directed by the president and consistent with the policies of the Society as established by the Board of Trustees; serve as acting president when designated by the president or the Board of Directors; and perform such other duties as are customary for the office of chapter president-elect or as may be assigned or delegated by the president.

Term: One Year

The president shall: set the time, place, and agenda for meetings of the Board of Directors; call special meetings of the Chapter; preside at meetings of the Chapter and the Board of Directors; represent and act for the Chapter as directed by the Board of Directors and consistent with the policies of the Society as established by the Board of Trustees; in consultation with the Board of Directors, appoint the chairs and members of standing committees, other committees, and any special study groups or task forces; dismiss appointees for failure to act or other cause; serve as a member of the Chapter Presidents Council; oversee the management and administration of Chapter programs and budgets as adopted by the Board of Directors; appoint interim trustees when vacancies occur during term; provide supporting statements to the Society for Emeritus Status, Limited Status, Temporary Limited Status, and Waiver of Dues applicants; report on the state of the Chapter at the annual meeting of the Chapter; and perform such other duties as are customary for the office of chapter president, or as may be assigned or delegated by the Board of Directors.

Term: Two Years

The immediate past president shall: represent and act for the Chapter as directed by the president and consistent with the policies of the Society as established by the Board of Trustees; serve ex officio as a member of the Nominating Committee; serve as acting president when designated by the president or the Board of Directors; and perform such other duties as are customary for the office of chapter immediate past president or as may be assigned or delegated by the president.

Term: One Year

Total Presidential Term: Four Years

A president shall not serve more than two (2) consecutive four (4) year terms.

Requirements: WI ASLA Full Member in good standing

Board of Directors Responsibilities: See Article 5: Governance in WI ASLA Bylaws

Additional Responsibilities: (Not listed in bylaws):

President-elect

- Help organize Chapter Board Retreat & Chapter Annual Meeting
- Attend ASLA Spring Meeting (Washington D.C.) and Fall Meeting (location of ASLA Conference for Landscape Architecture)
- Participate in Chapter President's Council webinars
- Organize student scholarship silent auction
- Help identify WI ASLA Recognition Awards nominations and Fellows nominations
- Participate in monthly board meetings

President

- Help organize Chapter Board Retreat & Chapter Annual Meeting
- Submit End of Year Chapter Report and Financial Report to ASLA.
- Attend ASLA Spring Meeting (Washington D.C.) and Fall Meeting (location of ASLA Conference for Landscape Architecture).
- Participate in Chapter President's Council webinars
- Provide nominations for ASLA Emerging Professionals Advisory Committee and ASLA Student Advisor Committee
- Help identify WI ASLA Recognition Awards nominations and Fellows nominations

Immediate Past-president

- Help organize Chapter Board Retreat & Chapter Annual Meeting
- Organize student scholarship silent auction
- Attend UW-Madison ASLA Student Chapter meetings
- Help identify WI ASLA Recognition Awards nominations and Fellows nominations
- Participate in monthly board meetings
- Participate in Chapter President's Council webinars
- Submit End of Year Chapter Report and Financial Report to ASLA.

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