

WI ASLA Treasurer

Duties and Responsibilities / From WI ASLA Bylaws

The treasurer shall: collect all fees, dues, charges, and other funds due the Chapter; be the custodian of all Chapter funds and disburse such funds only as authorized by the Board of Directors; keep the accounts of the Chapter that shall be open at all times to inspection by the Board of Directors; present reports on the financial condition of the Chapter at regular Board of Directors meetings, and year-end financial statements to the Board of Directors; and perform such other duties as are customary for the office of chapter treasurer or as may be assigned or delegated by the president.

Term: Two Years

Requirements: WI ASLA Full or Associate Member in good standing

Board of Directors Responsibilities: See Article 5: Governance in WI ASLA Bylaws

Additional Responsibilities (Not listed in bylaws):

- Some of the Treasurer's responsibilities identified in the Chapter bylaws may be handled by an executive director and/or association management firm if the chapter has hired one.
- Help identify WI ASLA Recognition Awards nominations and Fellows nominations
- Serve as advisor to the Chapter Audit Committee (Non-voting member)
- Participate in monthly board meetings

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Wisconsin Chapter
of the
American Society of
Landscape Architects

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